

**SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
OF THE MISSISSIPPI AIRPORTS ASSOCIATION**

**July 25, 2024**

**BE IT REMEMBERED**, that the Board of Directors (the “Board”) of the Mississippi Airports Association (the “Association”) convened a special meeting (the “Meeting”) of the Board at 11:30 a.m. on July 25, 2024 in the first floor conference room at Lefleur’s Bluff Tower, 4780 I-55 North, Jackson, Mississippi 39211, in accordance with Section 6.4.2 of the Bylaws of the Association.

**1. ROLL CALL AND DECLARATION OF QUORUM.**

President Kirkpatrick called the Meeting to order at 11:40 a.m. and called the roll of Directors. The following Directors were present and participated in the Meeting:

Wes Kirkpatrick, President, Monroe County Airport  
Clay Williams, Vice-President, Gulfport-Biloxi Regional Airport Authority (via teleconference)  
Matt Dowell, Secretary, Golden Triangle Airport  
Tommy Booth, Michael Baker International  
Tom Heanue, Hattiesburg-Laurel Regional Airport  
Matt Owens, Laurel Airport  
Rosa Beckett, Jackson Municipal Airport Authority  
Richard Nelson, Natchez Airport Authority

The following additional persons were present and participated in the Meeting:

Kathy Kenne, Tellōs Marketing, LLC, Executive Director  
Kirsten Shaw, Tellōs Marketing, LLC  
Jeff Wagner, Baker Donelson Bearman Caldwell & Berkowitz, PC, General Counsel  
Will Shuller, Federal Aviation Administration  
Josh Stubbs, Mississippi Department of Transportation, Aeronautics Division (via teleconference)

President Kirkpatrick noted that a quorum was present and declared that the Meeting was competent to proceed with the business identified on the Agenda attached to these Minutes as Attachment 1.

**2. APPROVAL OF APRIL 25, 2024 SPECIAL BOARD MEETING MINUTES.**

The first matter to come before the Board was consideration of the minutes of the Special Meeting of the Board of Directors held on April 25, 2024. After discussion, upon motion duly made by Mr. Heanue and seconded by Mr. Owens, the Board unanimously approved the Minutes

of the Special Meeting of the Board held on April 25, 2024. President Kirkpatrick directed that the Minutes be filed in the Minute Book of the Association.

### **3. PRESIDENT'S REPORT.**

President Kirkpatrick thanked everyone that was able to participate in the meeting.

President Kirkpatrick noted for everyone that the Strategic Multi-Modal Investments Fund (SMIF) had only received \$10 million in funding from the Legislature versus the \$30 million appropriated last year which will impact both the number and size of airport projects in the state. President Kirkpatrick further noted that Mississippi Department of Transportation (MDOT) Executive Director Brad White's long-term goal is to eliminate the legacy Multi-Modal Fund but has acknowledged that more funding is needed for SMIF and, potentially, other programs if that is to happen.

### **4. TREASURER'S REPORT.**

The next matter to come before the Board was the Treasurer's Report, a copy of which is attached to these minutes as Attachment 2. Mr. Owens noted that the Association remains financially healthy with approximately \$44,000 in cash with the Annual Conference on the horizon. Mr. Owens stated the Association's cash position will further improve when the Association receives dues for the Jackson Municipal Airport Authority. Finally, Mr. Owens noted that the Kosciusko and Poplarville airports have joined as new members.

Following discussion, Mr. Wheeler moved, and Mr. Heanue seconded, that the Board accept the Finance Report attached to these minutes as Attachment 2. There being no further discussion, President Kirkpatrick called for a vote on the matter with all Directors present voting in the affirmative.

### **5. EXECUTIVE DIRECTOR'S REPORT.**

Ms. Kenne stated that since her recent work for the Association has focused on the Annual Conference, she would defer making a general report.

### **6. COMMITTEE REPORTS.**

#### **A. 2024 Annual Conference and Meeting.**

Ms. Kenne reminded everyone that the 2024 Conference will be in Tupelo, September 18-20, 2024. Ms. Keene stated that the Conference already has 71 registrants, so attendance looks promising. Ms. Kenne further noted that the Conference will have two new Presidential sponsors at \$5,000 each – ProAm Hangar Systems and Airport Management Solutions. Ms. Kenne indicated that one speaker slot for Friday morning remains open. Mr. Wheeler noted that they are continuing to look at Wednesday afternoon events in addition to golf, but that a shooting event may not work out.

**B. 2025 Annual Conference and Meeting.**

Ms. Kenne stated that the 2025 Conference will be in Hattiesburg, and she is currently scouting venues with Tom Heanue.

In addition, Ms. Kenne noted that Clay Williams has offered to host the 2026 Annual Conference on the coast.

**C. Legislative Committee.**

Mr. Williams stated that he and President Kirkpatrick hope to meet with MDOT Executive Director Brad White and Josh Stubbs before the Annual Conference to discuss airport needs and hope to have time for the entire Legislative Committee to meet with Mr. White at the Annual Conference. Mr. Williams noted that several Legislators have been invited to the Annual Conference, but that none has accepted to date. At least one Transportation Commissioner is expected to attend.

**7. OLD BUSINESS.**

**A. State Airport System Plan; Economic Impact Analysis.**

Will Shuller of the Federal Aviation Administration (FAA) stated that, due to lack of funds, MDOT has asked that the economic impact analysis of airports in the state/state airport system plan be deferred for a year.

**8. NEW BUSINESS.**

Mr. Dowell briefed the Board on communications he had had with the US Contract Towers Association that may be of general interest to airports with contract towers. Mr. Dowell noted that the FAA has issued a solicitation for new contract tower operators to perform under seven-year contracts with an emphasis on including small and local business, including disadvantaged business enterprises, in the program. One issue with the proposed program would be that the state would likely be segmented.

**9. OTHER MATTERS.**

**A. Mississippi Department of Transportation.**

Josh Stubbs stated that Multi-Modal grants are out. In all, 14 grants were approved by the Transportation Commission with a number of smaller proposals being accepted. Mr. Stubbs noted that legacy Multi-Modal projects are viewed differently than under SMIF with SMIF focusing more on larger projects that leverage federal funds.

**B. Federal Aviation Administration.**

Mr. Shuller noted that the FAA Reauthorization Act of 2024 has been signed into law so the FAA will remain in place, at least through 2028. Mr. Shuller noted that there will be some

changes in funding under the Airport Improvement Program in 2025. Mr. Shuller further advised that the FAA is working on guidance materials relating to the FAA's new Policy Regarding Processing Land Use Changes on Federally Acquired or Federally Conveyed Airport Land.

**C. Legislative Report.**

Mr. Wagner noted that the Legislature adjourned on May 14, 2024 with very few bills of general impact on airports or aviation having been enacted. HB 697 creates the Mississippi Aviation Safety Act requiring the registration of certain (mainly agricultural) towers greater than 50 feet tall, but less than 200 feet tall, with the Mississippi Agricultural Aviation Association. The requirement does not apply to antennae registered with the FAA under 14 CFR Part 47 or for which the owner has mitigated the threat in accordance with FAA requirements.

**ADJOURNMENT.**

There being no further business to come before the Meeting, upon motion duly made, seconded, and unanimously adopted, the Meeting adjourned at 12:15 p.m.

Respectfully submitted,

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Wes Kirkpatrick, President  
Mississippi Airports Association

**ATTACHMENT 1**

**AGENDA**

**MISSISSIPPI AIRPORTS ASSOCIATION  
SPECIAL MEETING OF BOARD OF DIRECTORS  
11:30 A.M., THURSDAY, JULY 25, 2024  
LEFLEUR'S BLUFF TOWER  
4780 I-55 NORTH, JACKSON, MISSISSIPPI 39211**

1. Roll Call and Declaration of Quorum
2. Approval of Minutes of the Special Meeting of the Board of Directors held on April 25, 2024
3. President's Report
4. Treasurer's Report
5. Executive Director's Report
6. Committee Reports
  - a. 2024 Annual Conference Committee
  - b. 2025 Annual Conference Committee
  - c. Legislative Committee
7. Old Business
  - a. State Airport System Plan; Economic Impact Analysis
8. New Business
9. Other Matters
  - a. MDOT Update
  - b. FAA Update
  - c. Legislative Update
  - d. Airport Updates
10. Adjournment

**ATTACHMENT 2**  
**TREASURER'S REPORT**



**Balance Sheet**

- Cash decreased by \$6,157.50
- Jackson Municipal membership dues for 2024 unpaid (\$6,000)

**ASSETS**

**Current Assets**

**Checking/Savings**

1001 - Operating - Trustmark 44,237.37

Total Checking/Savings 44,237.37

Total Current Assets 44,237.37

**TOTAL ASSETS** 44,237.37

**LIABILITIES & EQUITY**

**Equity**

3010 - Fund Balance 50,394.87

Net Income (6,157.50)

Total Equity 44,237.37

**TOTAL LIABILITIES & EQUITY** 44,237.37

Jun 30, 24





# Q3 2024

Income/Expenses are in line with expectations

Used \$6158 of cash in the quarter

Income	Apr - Jun 24	Budget	Oct 23 - Jun 24	YTD Budget	Annual Budget
5100 - Association Earned Revenues					
5100.1 - Airport Membership Due	\$ 5,750	\$ 12,312	\$ 45,000	\$ 36,937	\$ 49,250
5100.2 - Corporate Membership Due	\$ 500	\$ 1,562	\$ 1,000	\$ 4,687	\$ 6,250
5100.3 - Student Membership Due	\$ -	\$ 12	\$ -	\$ 37	\$ 50
5100.4 - Retiree Membership Due	\$ -	\$ 25	\$ -	\$ 75	\$ 100
5100.5 - Online Fees Income	\$ -	\$ -	\$ 1	\$ -	\$ -
<b>Total 5100 - Association Earned Revenues</b>	<b>\$ 6,250</b>	<b>\$ 13,912</b>	<b>\$ 46,001</b>	<b>\$ 41,737</b>	<b>\$ 55,650</b>
5200 - Conference Earned Revenues					
<b>Total 5200 - Conference Earned Revenues</b>	<b>\$ 5,250</b>	<b>\$ 17,500</b>	<b>\$ 5,250</b>	<b>\$ 52,500</b>	<b>\$ 70,000</b>
<b>Total Income</b>	<b>\$ 11,500</b>	<b>\$ 31,412</b>	<b>\$ 51,251</b>	<b>\$ 94,237</b>	<b>\$ 125,650</b>
8600 - Association Expenses					
8600.1 - Professional Fees	\$ -	\$ 188	\$ -	\$ 375	\$ 750
8600.2 - Accounting Fees	\$ 1,260	\$ 477	\$ 1,710	\$ 1,432	\$ 1,910
8600.3 - Legal Fees	\$ 10,000	\$ 7,500	\$ 22,500	\$ 22,500	\$ 30,000
<b>Total 8600.4 - Office Expenses</b>	<b>\$ 1,032</b>	<b>\$ 860</b>	<b>\$ 2,938</b>	<b>\$ 2,580</b>	<b>\$ 3,440</b>
8600.5 - Website	\$ -	\$ 1,063	\$ 1,285	\$ 3,188	\$ 4,250
8600.6 - Sponsorships	\$ 50	\$ 12	\$ 50	\$ 37	\$ 50
8600.7 - Board Insurance	\$ -	\$ 321	\$ -	\$ 964	\$ 1,286
8600.8 - Tellos Management Fee	\$ 4,519	\$ 5,250	\$ 14,944	\$ 15,750	\$ 21,000
8600.9 - Miscellaneous	\$ -	\$ 125	\$ -	\$ 375	\$ 500
<b>Total 8600 - Association Expenses</b>	<b>\$ 16,861</b>	<b>\$ 15,796</b>	<b>\$ 43,427</b>	<b>\$ 47,202</b>	<b>\$ 63,186</b>
8700 - Conference Expenses					
<b>Total 8700 - Conference Expenses</b>	<b>\$ 3,080</b>	<b>\$ 15,678</b>	<b>\$ 13,982</b>	<b>\$ 47,033</b>	<b>\$ 62,462</b>
<b>Total Expense</b>	<b>\$ 19,941</b>	<b>\$ 31,474</b>	<b>\$ 57,408</b>	<b>\$ 94,235</b>	<b>\$ 125,648</b>
<b>Net Ordinary Income</b>	<b>\$ (8,441)</b>	<b>\$ (62)</b>	<b>\$ (6,158)</b>	<b>\$ 2</b>	<b>\$ 2</b>



# MEMBERSHIP UPDATE

## NEW MEMBERS

- KIWN Hawkins Field
- Poplarville/Pearl River
- Kosciusko-Attala County

Associated_City	Airport_Name	NPIAS	Service Level	Role	Dues	Paid as of 6/30/24
JACKSON	JACKSON-MEDGAR WILEY EVERS INTL	Primary Comm'	Hub		\$ 6,000	\$ 6,000
GULFPORT	GULFPORT-BLUMH INTL	Primary	N		\$ 6,000	\$ 6,000
COLUMBUS/W POINT/STARVY	GOLDEN TRIANGLE RGNL	Primary	N		\$ 4,000	\$ 4,000
MERIDIAN	KEY FIELD	Primary	N		\$ 4,000	\$ 4,000
TUPELO	TUPELO RGNL	Primary	N		\$ 4,000	\$ 4,000
HATTESBURG-LAUREL	HATTESBURG-LAUREL RGNL	Comm'l Svc	N		\$ 4,000	\$ 4,000
GREENVILLE	GREENVILLE MID-DELTA	Comm'l Svc	Regional		\$ 4,000	\$ 4,000
					\$32,000	\$ 26,000
BAY ST LOUIS	STENNIS INTL	General Aviatio	Regional		\$ 750	\$ 750
GREENWOOD	GREENWOOD-LEFLORE	General Aviatio	Regional		\$ 750	\$ 750
JACKSON	HAWKINS FIELD	General Aviatio	Regional		\$ 750	\$ 750
LAUREL	HESSLER-NOBLE FLD	General Aviatio	Regional		\$ 750	\$ 750
NATCHEZ	HARDY-ANDERS FLD NATCHEZ-ADAMS CO	General Aviatio	Regional		\$ 750	\$ 750
OLIVE BRANCH	OLIVE BRANCH	General Aviatio	Regional		\$ 750	\$ 750
OXFORD	UNIVERSITY-OKFORD	General Aviatio	Regional		\$ 750	\$ 750
PASCAGOULA	TRENT LOTT INTL	General Aviatio	Regional		\$ 750	\$ 750
STARVILLE	GEORGE M BRYAN	General Aviatio	Regional		\$ 750	\$ 750
					\$ 6,750	\$ 6,750
ABERDEEN/AMORY	MONROE COUNTY	General Aviatio	Local		\$ 500	\$ 500
COLUMBIA	COLUMBIA-MARION COUNTY	General Aviatio	Local		\$ 500	\$ 500
COLUMBUS	COLUMBUS-LOWNDES COUNTY	General Aviatio	Local		\$ 500	\$ 500
HATTESBURG	BOBBY L. CHAIN MUNICIPAL AIRPORT	General Aviatio	Local		\$ 500	\$ 500
HINDS	JB WILLIAMS	General Aviatio	Local		\$ 500	\$ 500
HOLLY SPRINGS	HOLLY SPRINGS-MARSHALL COUNTY	General Aviatio	Local		\$ 500	\$ 500
MADISON	BRUCE CAMPBELL FIELD	General Aviatio	Local		\$ 500	\$ 500
LOUISVILLE	LOUISVILLE WINSTON COUNTY	General Aviatio	Local		\$ 500	\$ 500
PICAYUNE	LOUISVILLE WINSTON COUNTY	General Aviatio	Local		\$ 500	\$ 500
VICKSBURG	PICAYUNE MUNI	General Aviatio	Local		\$ 500	\$ 500
	VICKSBURG MUNI	General Aviatio	Local		\$ 5,000	\$ 5,000
BATESVILLE	PANOLA COUNTY	General Aviatio	Basic		\$ 250	\$ -
CORINTH	ROSCOE TURNER	General Aviatio	Basic		\$ 250	\$ 250
KOSCIUSKO	KOSCIUSKO-ATTALA COUNTY	General Aviatio	Basic		\$ 250	\$ 250
LENINGTON	C A MOORE	General Aviatio	Basic		\$ 250	\$ 250
MC COMB	MC COMB/PIKE COUNTY/JOHN E LEWIS FLD	General Aviatio	Basic		\$ 250	\$ 250
POPLARVILLE	PEARL RIVER	General Aviatio	Basic		\$ 250	\$ 250
TUNICA	TUNICA MUNICIPAL AIRPORT	General Aviatio	Basic		\$ 250	\$ 250
WIGGINS	DEAN GRIFFIN MEMORIAL	General Aviatio	Basic		\$ 250	\$ -
					\$ 2,000	\$ 1,500
<b>Total all Airports</b>					<b>\$45,750</b>	<b>\$ 39,250</b>